

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING Held in Wigginton Village Hall Tuesday 15th February 2022 at 8 pm

MINUTES

In attendance: Cllr Walker (Chair), Cllr Carr, Cllr Grammenos, Cllr Maisey, Cllr Stillwell

Gosia Turczyn – Wigginton Parish Clerk

Two members of the public and the parish warden.

1. Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

2. Apologies for absence to be considered by the Council.

The Council considered and unanimously accepted apologies sent by Cllr Axon, Cllr O'Sullivan and County Cllr Symington.

3. Declarations of Interest and Dispensations.

The Chairman declared an interest in the work to the play area.

4. Public Participation.

One member of the public spoke about granted planning application that had not been added to this agenda as it was received after the agenda was published.

5. Hertfordshire Police.

Not present. PCSO Martin Leadbitter sent an update that no crimes were reported during month January 2022:

There has only been one crime in Wigginton during January. On the evening of 20th January 2022 there was slight damage caused to the post box of the Community shop. CCTV revealed a possible homeless male at the location that evening, however the crime remains undetected.

6. Minutes of the meeting held on 18th January 2022.

The minutes of the Wigginton Parish Council meeting held on the 18th January 2022 were approved unanimously by the Council as being correct and were to be signed by the Chairman.

7. Wigginton Community Projects.

Handwritten signature and date: 15.3.22

7.1 Wigginton Helping Hands.

Councillors requested to add Ultrafast Broadband as an agenda item for the meeting in March.

7.2 Planting Trees project.

WI representative had reported about plans to apply for free trees from The Woodland Trust scheme and budgeted £250 to purchase a tree should they be unsuccessful or contribute to the cost of ground preparation. The working group will meet on site to discuss further arrangements for the Planting Trees project and report back at the net meeting.

7.3 Summer Picnic

The Council agreed in principle to hold this year's Summer Picnic at the Sports Field on the 27th August. The Clerk will investigate current insurance arrangements.

7.4 Oddy 2022 and the Village Survey.

Cllr Axon had allocated articles to individual councillors and the Clerk. The Oddy 2022 will be delivered to all households in Wigginton Parish in April based on the same allocation as last year.

8. Warden's Report.

The warden's report was circulated prior to the meeting. The warden was present at the meeting and updated the Council as follows:

1. The defibrillator was put back in the cabinet. The Council agreed to put a booklet inside the cabinet with a note to contact the Clerk should the defibrillator be used. The defibrillator is due for an annual service in April.
2. The warden reported about the nails at the Sports Field that had been left after the bonfire. The Council agreed to put a fence around the bonfire area and will arrange to pick up the leftover nails.
3. The Clerk will contact the school asking to issue a note to parents and guardians to not park on the verges around the school.

9. Clerk's report and correspondence.

- 9.1 The Council agreed the meeting dates post April 2022. The meeting dates will be shared with the Village Hall to utilise booking.
- 9.2 The Parish Assembly will take place on the 27th April at 20:00 in the Village Hall. The agenda will be published 7 days prior to this meeting.

10. Play Area.

- 10.1 Remedial work had been completed, nevertheless the Council had not been satisfied with the outcome. The Council made formal complaint and the tender agreed to redo the parts that are not adequate. The Council is in the process of obtaining quotes to resurface the play area. Work in progress.
- 10.2 The Council approved a quote to move the gate, lay new slabs by the play area and fix a new bench at a cost of £1,727.71, PROPOSED BY Cllr Grammenos and SECONDED BY Cllr Stillwell.

11. Finance.

- 11.1 The bank statement, monthly budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.

11.2 A resolution was passed to make the following payments, PROPOSED BY Cllr Maisey and SECONDED BY Cllr Grammenos and carried unanimously:

BACS presented for payment at the meeting of Wigginton Parish Council held on 15th February 2022:

PAYEE	DESCRIPTION	TOTAL: £338.37
Goldleaf Groundcare	Parish mowing Invoice October	£290.23
Keith Simkin	Reimbursement for Sundry Items- Invoices attached	£20.00
M Turczyn	Reimbursement for dog bags dispensers – Approved at January’s meeting and paid under delegated authority	£19.30
S Walker	Reimbursement for dog signs	£28.14

11.3 The Council reviewed Direct Debits and Standing Orders.

11.4 The trial balance report for current year was circulated prior to the meeting. The Council reviewed general reserves and the current balance is £16,866.80 in the Unity Trust Account and £23,108.79 in the Instant Access Account. The balance of earmarked reserves is currently £21,200 with £13,000 earmarked for play area, £1,200 earmarked for elections, £2,000 earmarked for recreation ground and £5,000 earmarked for sports field maintenance.

11.5 Cllr Maisey, Cllr Stillwell and Cllr O’Sullivan had been added to the Wigginton Parish Council bank account as signatories to view the account and authorise payments.

12. Clerk’s Payroll.

It was PROPOSED BY Cllr Carr and SECONDED BY Cllr Walker and carried unanimously to outsource clerk’s payroll provided by Anglo Dutch Ltd. The Council accepted a quote of £54.00 including VAT per quarter.

13. Internal Controls.

13.1 The Council unanimously adopted Financial Regulations.

13.2 The Council unanimously adopted Financial and Management Risk Assessment.

14. Planning.

14.1 DECISIONS:

- 21/04243/FUL Demolition of existing house, construction of twostorey replacement dwelling Amberley Hemp Lane Wigginton Tring Hertfordshire HP23 6HF Granted

- 21/04055/FUL Conversion of existing barn into 4 no. residential dwellings with associated parking Newground Barn Newground Road Tring Hertfordshire HP23 5FR Application Withdrawn
- 21/02461/OUT Demolition of ancillary outbuilding used as stables and construction of new ancillary annex. Hill Green Farm Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD Application Withdrawn
- 21/04572/FHA Front extension and alterations to roof to accommodate first floor accommodation. 1 Osborne Way Wigginton Tring Hertfordshire HP23 6EN Granted

14.2 APPLICATIONS:

- 21/04435/FUL Creation of a biodiverse wildlife pond Model Farm Rossway Berkhamsted Hertfordshire HP4 3UD No comment
- Appeal Received for Planning Application 19/02588/MFA Lilas Wood Wick Road Wigginton Tring Hertfordshire HP23 6HQ The Parish Council objected to this planning application due to noise nuisance
- 21/04665/FHA Loft conversion, first floor front extension and ground floor rear extension Glenthorpe Chesham Road Wigginton Tring Hertfordshire HP23 6HH Support
- 22/00279/TPO Works to trees 4 Sherringham Heights Beech Park Wigginton Tring Hertfordshire HP23 6JN Support

15. Traffic and Speeding.

In the absence of Cllr O'Sullivan until May, Cllr Maisey and Cllr Stillwell agreed to be a main point of contact for 20's Plenty campaign.

16. Footpaths and Open Spaces.

16.1 Commonfield – Highfield Rd Footpath extension. It was confirmed that the land is owned by HCC. The Council agreed to defer any discussion until more information is available.

16.2 Oddy Hill Footpath – no update.

17. Any Other Business.

Meeting Closed 21:54



15.3.22